

January 13, 2016

Letter of Appeal

Federal Communications Commission
Office of the Secretary
9300 East Hampton Drive
Capitol Heights, MD 20743

CC Docket No. 02-6

Request for Review of **Form 472 (BEAR) Notification Letter** issued on December 30, 2016

Authorized person who can best discuss this Appeal with you

Bill Sofko
Wildwood School
2995 Curry Road Extension
Schenectady, NY 12303-2801

Phone: (518) 836-2331
E-Mail: erateadmin@wildwoodprograms.org
(preferred mode of contact)

General Information

Entity: Wildwood School
Billed Entity No.: 13781
Funding Year: 2014-2015

471 Number	FRN	SPIN	Service Provider	Approved Funding
962758	2616329	143026172	TVC Albany, Inc.	\$6,173.04
962758	2616362	143026172	TVC Albany, Inc.	\$7,800.00
962758	2616414	143026172	TVC Albany, Inc.	\$6,600.00

Document Being Appealed: *Form 472 (BEAR) Notification Letter* regarding FRNs 2616329, 2616362, and 2616414, issued on December 30, 2015 (attached)

Item Being Appealed (same for all FRNs): “Invoice Received Date [12/21/2015] Later Than”

Supporting Documentation

1. Form 472 (BEAR) Notification Letter
2. BEAR Invoice (properly filed on 10/19/2015 at 3:00 PM)
3. Verification of Successful Invoice Submission

Request for Review

Wildwood School, the applicant, filed its 472 BEAR request within the allowed time window on October 19, 2015. However, there was apparently a delay in its certification by the service provider. That certification happened on December 21, 2015, which was outside of the allowed window for certification. The service provider could not provide an explanation beyond "it does appear that the invoice was not able to be certified until 12/21" as to why there had been a delay. They claimed that they had never had a problem with their involvement in this process in the past. The issue for us, the applicant, is that our total reimbursement for our 2014-2015 funding requests was denied. These are funds that we budget for and rely on to fund our private network and voice service connections and our not receiving them represents a financial hardship for the organization. As noted, as the applicant, we performed our obligations within the allowed timeframes and in the proper manner.

The relief we are seeking from the FCC is for it to allow USAC to grant either an extension of the deadline for us to re-file our Form 472 or for the service provider to be allowed a deadline extension to certify the Form 472 we already properly submitted.

Authorized Signature for this Appealed

W. W. Sofko, Jr.

Date: 1/13/2016

William W. Sofko, Jr.
Chief Technology Officer
Wildwood School
2995 Curry Road Extension
Schenectady, NY 12303-2801

Phone: (518) 836-2331
E-Mail: erateadmin@wildwoodprograms.org
(preferred mode of contact)



Schools and Libraries Division

Form 472 (BEAR) Notification Letter

December 30, 2015

Bruce Skellie
TVC Albany, Inc
41 State Street
Box 37
Albany, NY 12207

Re: Invoice Number - as assigned by USAC: 2268957
Service Provider Identification Number: 143026172
Reimbursement Form Number: 2014-486-01
Billed Entity Number: 13781

Bill Sofko
WILDWOOD SCHOOL
2995 CURRY ROAD EXTENSION
SCHENECTADY, NY 12303

Preferred Mode of Contact: E-mail at bsofko@wildwoodprograms.org
Total Amount of Reimbursement Approved for Payment: \$0.00

This letter is your notification that the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has processed an FCC Form 472, "Billed Entity Applicant Reimbursement (BEAR)" Form from the above named applicant listing you as the service provider. USAC has committed to reimburse the discounted portion of the cost of eligible services provided to eligible entities pursuant to one or more FCC Forms 471, "Description of Services Ordered and Certification Form".

In certain instances, a line may not have been paid. Review the BEAR Letter Applicant Reimbursement Report (Report) following this letter for the reason(s) this may have occurred. For more information about lines that have not been paid, see the explanation of Invoice Error Codes in Step 9 on our website. Work with the applicant (your customer) to correct any errors. Once corrected, your customer may submit a new BEAR to request reimbursement for any unpaid lines.

We recommend using the BEAR Online tool from the Apply Online area or Required Forms section of our website for additional submissions. If a new BEAR cannot be submitted before the invoice deadline passes, you or your customer may submit a request for a deadline extension. (See "Invoice Deadlines and Extension Requests" posted in the SLD section of our website for more information.)

Pursuant to the Federal Communication Commission's (FCC) Second Report and Order and Further Notice of Proposed Rulemaking (FCC 03-101, released April 29, 2003), you must remit the amount shown as "Total Amount of Reimbursement Approved for Payment" above to your customer no later than 20 days after receipt of payment of the approved discounts from USAC. You also agreed not to tender or make use of the payment of the approved discounts issued by USAC to you prior to remitting the discount to your customer (See BEAR Form, Block 4, Service Provider Acknowledgment).

The USAC check should be mailed to the service provider named above within 20 days of the date of this letter.

Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685
Visit us online at: www.usac.org/sl

The maximum remaining amount available for each Funding Request Number (FRN) listed on the Report will be the original commitment less the amount approved herein for reimbursement and less any earlier disbursements to your customer.

PLEASE NOTE: The type of invoice form (BEAR or SPI) for the funding year is established by the receipt and approval of the first invoice submitted for the FRN for the funding year. For example, if we successfully process a BEAR for an FRN, we will not approve a SPI for that same FRN at a later time.

Please see the Guide to Letter Reports posted on our website for an explanation of the items listed in the attached Report.

COMPLETE PROGRAM INFORMATION is posted on our website. You may also contact our Client Service Bureau using the "Submit a Question" link on our website, toll-free by fax at 1-888-276-8736 or toll-free by phone at 1-888-203-8100.

Schools and Libraries Division
Universal Service Administrative Company

CC: WILDWOOD SCHOOL

BEAR NOTIFICATION LETTER APPLICANT REIMBURSEMENT REPORT



Form 471 Application Number: 962758
Funding Request Number: 2616329
Funding Year 2014: 07/01/2014 - 06/30/2015
Contract Number: 1180
Funding Commitment Decision: \$3086.52
Reimbursement Amount for this FRN: \$0.00
Reimbursement Request Decision Explanation:
Invoice Received Date [12/21/2015] Later Than;

Form 471 Application Number: 962758
Funding Request Number: 2616362
Funding Year 2014: 07/01/2014 - 06/30/2015
Contract Number: 1180
Funding Commitment Decision: \$7800.00
Reimbursement Amount for this FRN: \$0.00
Reimbursement Request Decision Explanation:
Invoice Received Date [12/21/2015] Later Than;

Form 471 Application Number: 962758
Funding Request Number: 2616414
Funding Year 2014: 07/01/2014 - 06/30/2015
Contract Number: 1180
Funding Commitment Decision: \$6600.00
Reimbursement Amount for this FRN: \$0.00
Reimbursement Request Decision Explanation:
Invoice Received Date [12/21/2015] Later Than;

[BEAR Home](#)[New BEAR Form](#)[Track Form](#)[Bulk Download](#)[Terms and Conditions](#)[Logout](#)

View BEAR Invoice

[PRINTABLE PAGE](#)

The following invoice has been successfully submitted for certification:

Invoice ID: 2268957

Created on 10/19/2015 2:59 PM

Last updated on 10/19/2015 3:00 PM

Applicant Form Identifier 2014-486-01

Block 1: Header Information

[Need Help?](#)

1. Billed Entity Name WILDWOOD SCHOOL	2. Billed Entity Number 13781	3. Service Provider Identification Number (SPIN) 143026172
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4. Contact Name	BILL SOFKO
5. Contact Telephone Phone	(518) 836-2331
Contact Fax	(518) 836-2301
Contact Email	erateadmin@wildwoodprograms.org

6. Total Reimbursement Amount
(total from Block 2, Column 14)
\$ 17032.34

Block 2: Line Item Information Per Funding Request Number

[Need Help?](#)

7. FCC Form 471 Application Number (from Funding Commitment Decision Letter)	8. Funding Request Number (FRN) (from Funding Commitment Decision Letter)	10. Customer Billed Date	11. Shipping date to Customer or Last Day of Work Performed (mm/dd/yyyy)	12. Total (Undiscounted) Amount for Service	13. Discount Rate	14. Discount Amount Billed to USAC (Column 12 multiplied by Column 13)	Approval Status
1) 962758	2616329	6/30/2015		\$ 5264.68	50	\$ 2632.34	AWAITING SP CERTIFICATION
2) 962758	2616414	6/30/2015		\$ 13200.00	50	\$ 6600.00	AWAITING SP CERTIFICATION
3) 962758	2616362	6/30/2015		\$ 15600.00	50	\$ 7800.00	AWAITING SP CERTIFICATION

Block 3: Billed Entity Certification

[Need Help?](#)

Contact Information for Billed Entity Authorized Person:

By logging into your account using your PIN, checking this box, and clicking the "certify" button at the end of the form, you have electronically signed the form. You are reminded that an electronic signature is the same as a handwritten signature on the form. To see a copy of the Terms and Conditions to which you previously agreed, please click on the "Terms and Conditions" menu above.

Submission Date 10/19/2015

17. Name BILL SOFKO
18. Title/Position CHIEF TECHNOLOGY OFFICER
20. Address 1 2995 CURRY RD
Address 2
City SCHENECTADY
State NY
Zip Code 12303 - 2801

19. Phone Number (518) 836-2331
19a. Fax Number (518) 836-2301
19b. Email ERATEADMIN@WILDWOOD.EDU
19c. Name of Authorized Person's Employer Wildwood Programs, Inc.

27. Applicant Remittance Information

Name Kathy Halpin
Title/Position Accounts Receivable
Phone Number (518) 836-2337
Address 1 2995 Curry Road Extension
Address 2
City Schenectady
State NY
Zip Code 12303 - 2801

Additional Comments:

OMB Number 3060 - 0856 Form 472

[SLD Home](#) | [Contact Us](#)

Client Service Bureau: 1-888-203-8100

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Bill Sofko <bsofko@wildwoodprograms.org>

Online BEAR 2268957 successfully submitted.

1 message

no-reply@solixinc.com <no-reply@solixinc.com>
To: ERATEADMIN@wildwood.edu

Mon, Oct 19, 2015 at 3:00 PM

A Bear Online form has been accepted and is awaiting certification by the Service Provider.

Online Bear Invoice Number: 2268957

Online Bear Submit Date: 10/19/2015

Service Provider Response Deadline: 11/3/2015 or FRN Invoice Deadline, whichever is earlier.

[View Bear Details](#)